

**MINUTES OF SPECIAL BOARD MEETING
BOARD OF EDUCATION –**

4-29-2021 #1032

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the Special meeting to order at 6:03 pm at Oak Park High School, Presentation Room G9. On March 17, 2020, Gov. Newsom issued Executive Order N-29-20 that, in part, authorized governing boards to hold public meetings via teleconference. Governing boards must still provide advance notice of each public meeting in accordance with the Brown Act and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to address the governing board.

Based on these guidelines, the OPUSD Board of Education held a video conference/teleconference special meeting on April 29th with members of the Board and Staff attending in person. Members of the public were able to submit public comments via an online form before the board meeting as well as via email during the meeting as outlined in the Agenda. Members of the public were able to observe the meeting via a published livestream link.

BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, and Mrs. Denise Helfstein, Member, Mrs. Tina Wang, Member.

BOARD ABSENT

Charlotte Robertson, Student Board Member

STAFF PRESENT

Dr. Tony Knight, Superintendent, Dr. Jeff Davis, Incoming Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Mr. Stew McGugan, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, Mr. Brendan Callahan, Director of Bond Programs, Sustainability, Maintenance and Operations, Mr. Enoch Kwok, Director Technology, Mrs. Susan Roberts, Director of Pupil Services, Mrs. Sara Ahl, Director of Extended Care Programs, and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

FLAG SALUTE

Allen Rosen led the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS

None

ADOPTION OF AGENDA

On motion of Drew Hazelton, seconded by Derek Ross, the Board of Education adopted the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

OPEN SESSION

1. BUSINESS SESSION

ACTION

- a. [Approve Revised Job Description for Districtwide Head Custodian](#)

On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education approved the revised Job Description for Districtwide Head Custodian. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No – 0. Absent – 0.

b. Review and Discuss the Expanded Learning Opportunities Grant Plan

Dr. Jay Greenlinger shared an overview of the results of the stakeholder survey and the Board reviewed and discussed the proposed ELO Plan and provided further guidance to ensure the plan addressed the needs of the school community. The Board requested another discussion meeting to review the revised plan based on the recommendations provided to staff.

On motion of Denise Helfstein, seconded by Tina Wang, there being no further business before this Board, the special meeting held on April 29, 2021 is declared adjourned at 9:13 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board